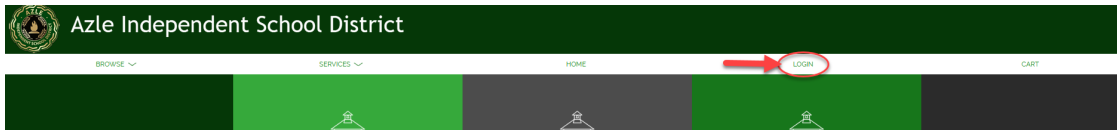
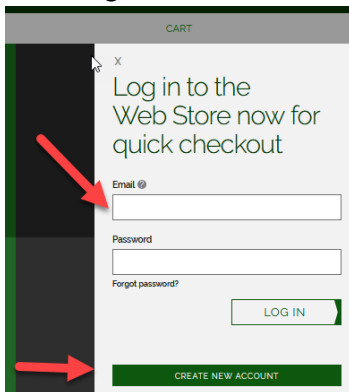


ACCESSING STUDENT FEES – REVTRAK

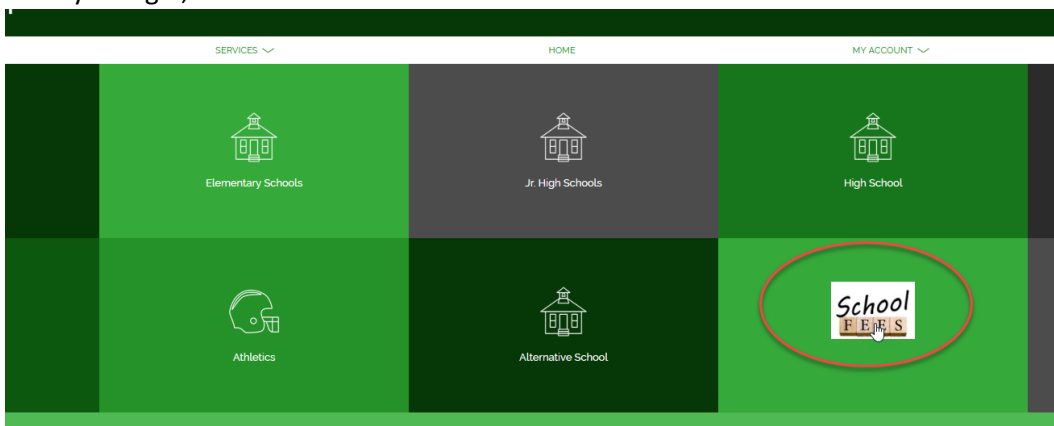
- 1) Go to <https://azleisd.revtrak.net/>
- 2) Select LOGIN



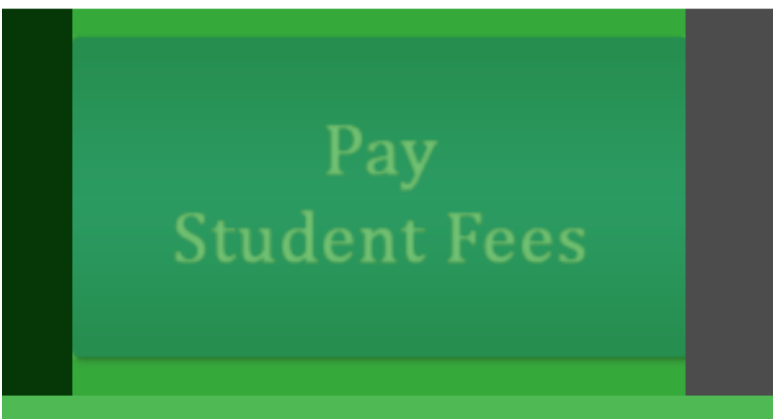
- 3) Either login or select "CREATE NEW ACCOUNT" if you don't have an account with Revtrak yet.



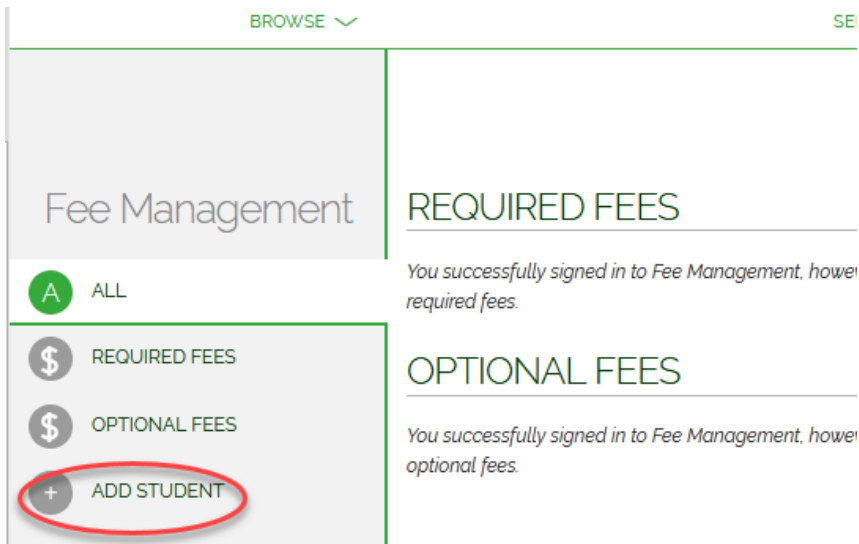
- 4) After you login, Select "School Fees"



- 5) Select the Pay Student Fees button



6) Select ADD STUDENT

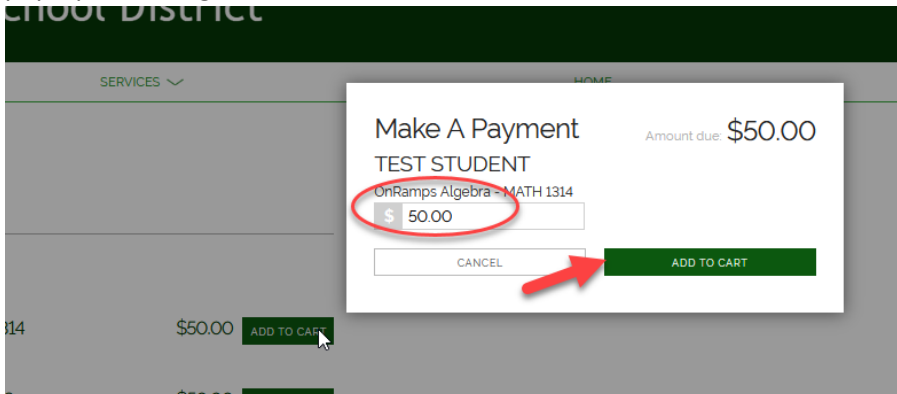


- 7) Enter your student ID and the student pin. The student pin is the same as the student ID. If your ID has leading zeros, do not enter them. Ex. If the student ID is 000102, enter only 102.
- 8) Your required and optional fees will automatically populate. Only the fees that are assigned to your student will be in this list.

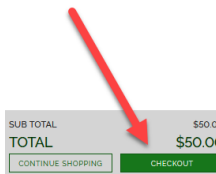
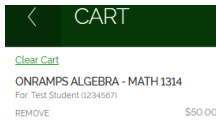
The screenshot shows the 'REQUIRED FEES' section for a 'TEST STUDENT'. The table lists various fees with their amounts and 'ADD TO CART' buttons.

Fee	Amount	Action
OnRamps Algebra - MATH 1314	\$50.00	ADD TO CART
OnRamps Biology - BIOL 1106	\$50.00	ADD TO CART
OnRamps Biology - BIOL 1306	\$50.00	ADD TO CART
OnRamps Chemistry - CHEM 301 & LAB 104M	\$50.00	ADD TO CART
OnRamps Chemistry - CHEM 302 & LAB 104N	\$50.00	ADD TO CART
OnRamps Computer Science - CS302	\$50.00	ADD TO CART
OnRamps Physics - PHYS 1301	\$50.00	ADD TO CART

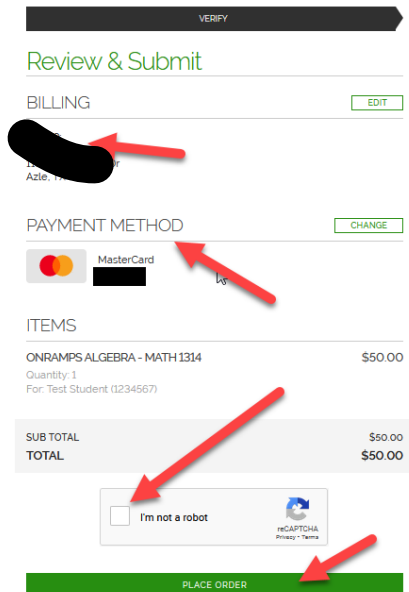
- 9) Add to cart the fees you are going to pay. Partial payments are allowed to be made if you need to make multiple payments. Once you set the payment amount, select add to cart. The cart will pop-up on the right side of the screen.



10) Select "CHECKOUT" once you are ready.



11) Confirm your information, add a payment method, and place your order. Do not forget to mark the reCAPTCHA.



12) A receipt will populate. Hold on to this.